



**A simple  
guide to  
including  
a gift in  
your Will**

# Message from our CEO

**Cancer knows no boundaries. It is a disease that touches too many lives and has a profound effect on families and loved ones.**

We are proud to be the only organisation in the state fighting every cancer from every angle - by funding vital cancer research, implementing prevention and education programs, advocating for better health policies, and providing support and information for WA families throughout the state. Every day, we are working to bring the defeat of cancer closer. This is only possible with the wonderful support of the WA community.

By including a gift in your Will to Cancer Council WA you will join us in this fight, making a real difference to the thousands of WA families affected by cancer each year.



I hope this guide will help you in preparing your Will. Whether your gift is large or small, it will play a critical role in getting us closer to a future without cancer.

Together, with your help, we can and will beat cancer.

A handwritten signature in black ink, appearing to read 'AR'.

Ashley Reid  
Chief Executive Officer

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## About Cancer Council WA

### Our vision

Achieve a cancer-free future for our community.

### Our mission

Cancer Council WA works with our community to reduce the incidence and impact of cancer.

### Our values

#### Making a real difference

We seek to have a major positive impact on the lives of all West Australians. We never stop seeking to improve and innovate what we do and are prepared to take risks to achieve breakthrough results.

#### Integrity

We have high standards and we do what we say we will do. We are transparent and consistent in the way we work and relate.

#### Informed

We always seek the most solid foundation of evidence available in every practice we embrace.



#### Care

We are passionate about our mission and deeply value our community and each other. We show empathy for those we are here to serve, respect and value our staff and volunteers and do everything we do with great care.

#### Collaboration

We actively engage with others and each other to achieve our shared objectives. We create inclusive and empowering connections with and between our stakeholders to build the capacity we need to bring about great change.

## 10 Ways Cancer Council WA Fights Cancer



**Funding research** – we funded more than \$4 million in cancer research in 2016/17 financial year. This makes us one of the largest funders of competitive cancer research in Western Australia.



**Cancer information** – we receive over 8,400 calls each year to answer questions about cancer, provide information, and connect people affected by cancer to our support services.



**Early detection** – we provide information on early signs and symptoms and promote the national screening programs. Finding cancers early can have a huge impact on treatment and survival, and goes a long way in saving lives.



**Staying well during and after cancer** – we provide a range of services to help patients and their carers live well during their cancer journey. These include Life Now exercise, yoga and meditation programs, as well as patient education seminars and complementary therapies. We also have a nurse led coaching project to help patients develop a more healthy lifestyle after cancer.



**Cancer support** – we provide a wide range of support services to people affected by cancer, from practical and financial support, to legal and financial advice, counselling, peer support and much more.

## 10 Ways Cancer Council WA Fights Cancer continued...



**Cancer prevention** – we run a variety of programs to educate and support the community in adopting healthier lifestyles, including good nutrition, physical activity, reducing sun exposure, not smoking and limiting alcohol intake. Our Regional Education Officers deliver education and prevention programs across regional WA.



**Advocacy** – we are strong advocates on a number of cancer issues. For example, our work in the area of plain packaging and controlling smoking in public places contributes to Australia's low smoking rates.



**Cancer Council Shop** – we stock a large range of quality, affordable sun protection products to help the community stay SunSmart.



**Country patients matter** – we offer free accommodation for eligible country cancer patients while they're undergoing treatment in Perth, as well as free patient transport to treatment related appointments. We have Cancer Support Coordinators located across WA to help deliver emotional and practical support to cancer patients and their families.



**Providing practical cancer education for GPs and health professionals** – we work to develop the cancer workforce through education programs, scholarships and networking.

*We are a non-government organisation and are reliant on community donations including gifts in Wills. Together, with your help, we can and will beat cancer.*

## Why have a Will?

A Will is the legal document that describes how you wish your assets to be distributed upon your death. It ensures that your wishes are accurately carried out after your death, and your assets distributed to the people and causes you most care about. A current Will means your loved ones won't need to make difficult decisions about your estate.

According to Western Australian law, if you don't have a legal Will you have died 'intestate' and your estate will be divided according to the rules of intestacy. This means that even if a friend or relative is appointed as the administrator of your estate, the law decides who your beneficiaries are and how your estate is distributed. Some of the people or causes you care about may not be included.

## When should you write or review your Will?

In accordance with Section 7 of the Wills Act 1970, a person must be over 18 years of age in order for a Will to be valid.

You should consider updating your Will as your circumstances change

- when you accrue your first major asset such as a house
- marriage (getting married automatically cancels all previous Wills)
- on the birth of children (you can nominate guardians and make arrangements for their care and education)
- when you retire
- if you separate or divorce – depending on the date of your divorce your Will may either remain valid or become void. You may want to consider making a new Will to include the new circumstances
- before you go on holiday

If your circumstances have changed and you would like to revise your Will with minor changes, speak to your solicitor about including a codicil (amendment) with your existing Will.

## Do you need professional advice to make a Will?

Using the services of a solicitor or trustee company will ensure your Will is legally correct and that your wishes are clearly expressed to assist your Executor in correctly administering your estate.

## What to consider when including a gift in your Will to Cancer Council WA

We encourage you to think about your family and friends first and then consider including a gift in your Will to your chosen charitable organisation.

We also suggest that you seek advice from a solicitor when drafting your Will.

The wording is very important and your solicitor can advise you on the different types of gifts.

## Ways to include a gift – helpful definitions

### The residue of your estate

The remainder of your estate after specific gifts have been disbursed

### A percentage

You can choose to leave a percentage of either the residue of your estate, or a percentage of your entire estate

### An asset

This could be real estate, shares, bonds, or other items of value

### A pecuniary amount

A specific gift of money

## Iris Bennett

**The Scots have a reputation for being smart with their money – and Iris Bennett is happy to reinforce the stereotype.**

Iris might consider Craigie to be her home these days, but in her soft Scottish lilt, she explains the decision to include a gift to Cancer Council WA in her Will.

“I was executor for dear friends who died from cancer,” Iris says. “For one, the time from diagnosis to her death was just 10 weeks.”

With her only family back in Scotland, Iris made what she considers a wise choice.

“Everything except my house goes to Cancer Council WA,” she says.

Ashley Reid, our CEO, says some people might mistakenly believe it’s only the wealthy who leave money to charity in their Will.

“The smallest gift we’ve received was under \$10 - every contribution helps. We put every cent to good use,” Ashley says. “The size of the gift doesn’t matter – like every good present, it’s the thought that counts.”

“Without the generosity of people like Iris, we can’t continue our work.” says Ashley.

However, Iris doesn’t intend to hand over anything any time soon. “It’s nice to think I’ll be able to help, but I’m planning to be around for a while yet!”



**“It’s nice to think I’ll be able to help”**

## Suggested clauses for the Gift in your Will

To include a gift in your Will to Cancer Council WA, you will need to include our legal name Cancer Council Western Australia (Inc) and also the addition of a clause outlining the details of your gift.

Below are some suggested clauses you can use. The amount you give to a charity depends on your individual circumstance; any gift, large or small, will make a real difference. The following suggested clauses are for guidance only and may be changed to suit your individual needs.

### 1. Unspecified

“I give to Cancer Council Western Australia (Inc) the sum of \$\_\_\_\_\_ to be used for its general purposes and the receipt of the Executive Director of that Council will be sufficient discharge to my Executor/Trustee.”

### 2. Specified

“I give to Cancer Council Western Australia (Inc) the sum of \$\_\_\_\_\_ to be used for the purposes of (name specific purpose, for example research, patient and supportive care services, cancer prevention programs) and the receipt of the Executive Director of that Council will be sufficient discharge to my Executor/Trustee.”

### 3. Residuary Gift in Will

“I give to Cancer Council Western Australia (Inc) for its general purposes (or name

specific purpose) all (or stated fraction) of the rest, residue and remainder of my estate whether real or personal and the receipt of the Executive Director of that Council will be sufficient discharge to my Executor/Trustee.”

### 4. Gift to Trust to Life Beneficiary with remainder (or part there of) to Cancer Council Western Australia (Inc)

You may be interested in providing for family members during their lifetime and, at the same time, keeping the estate intact for other general purposes thereafter.

“I give (insert amount or details) to my Executor upon trust to pay the income there from to (name of beneficiary) during his lifetime and upon death of the said (name of beneficiary) to pay the capital to Cancer Council Western Australia (Inc) for its authorised purposes.”

## Saying thank you

For any charity dependent on donations, planning for the future is important. Letting us know you have chosen to include us in your Will helps us plan ahead. It also gives us the opportunity to thank you and keep you informed about our work.

If you have decided to include a gift in your Will, we would like to thank you and invite you to join the Clive Deverall Society.

Meeting several times a year, the Clive Deverall Society brings together like-minded people in a relaxed social setting to hear updates about our work and be entertained by informative and engaging guest speakers.



## Clive Deverall Society

Clive Deverall was our Executive Director from 1977-1999 and is often referred to as a cancer visionary. He was a grass roots hero in the cancer world who had dedicated his life to making things better for people diagnosed with cancer. As a reflection of Clive's commitment to the prevention and treatment of cancer, he agreed to lend his name to the Clive Deverall Society. You can choose your own level of involvement with the Clive Deverall Society and we invite you to join us.

## John and Melba Hilton

**As an experienced company managing director, John Hilton knew the only way to profit was to plan effectively.**

Now retired, John and his wife Melba have extended that same forethought to planning how to make their money work for others. John and Melba have included a gift to Cancer Council WA in their Wills.

“Cancer strikes so many people,” says John. “We thought the only thing that’s going to change anything is research - and good research costs money.”

Two years after including a gift in his Will, John himself was diagnosed with cancer. Still, he considers himself one of the lucky ones.

“It appears I’ve beaten it,” he says, having been clear of the disease for over ten years.

Our CEO Ashley Reid says gifts in Wills help fund important research, so that one day, hopefully very soon, cancer will no longer be something to fear.



“We put every cent to very good use, in both research and practical support services. The kindness of people like John and Melba means we can help so many others” says Ashley.

John and Melba say they’re happy to do their bit

## Frequently Asked Questions



### **1. I would like to include a gift in my Will to Cancer Council WA. What information does my Will need to contain?**

The main thing to include is the full, legal name of Cancer Council WA, our registered address and registered ABN as stated below:

**Cancer Council Western Australia (Inc)  
Level 1, 420 Bagot Road  
Subiaco WA 6008  
Registered ABN: 15 190 821 561**

To include a gift to Cancer Council WA in your Will, refer to page 10 (suggested clauses for the gift in your Will). You may also wish to speak to your solicitor about these clauses.

### **2. Can I include a gift in my Will to family and friends as well as Cancer Council WA?**

Definitely. In fact we encourage you to think about your family and friends first and then consider charitable gifts once your loved ones have been taken care of.

### **3. Is there a minimum gift amount that I need to include in my Will to Cancer Council WA?**


No. There is no minimum amount expected as every gift makes a difference. Every dollar will help to support Cancer Council WA’s mission of reducing the incidence and impact of cancer in our community.

### **4. Will I be able to specify how my gift will be used?**

Yes. Our Donor Relations and Estates team can assist you in your decision to direct your gift to a specific area of Cancer Council WA activity. Some possible areas of interest include cancer research, cancer education and prevention, and support programs assisting those affected by cancer.

### **5. Do I need to tell Cancer Council WA if I have included a gift in my Will?**

It is your choice as to whether you inform us that we have been included in your Will. If you do let us know, you will be invited to be part of our recognition program (see page 11).



Together, with  
your help, we can  
and **will make a  
difference**

## Contact us

Thank you for considering including a gift in your Will.

If you have any questions or would like to let us know that you have included Cancer Council WA in your Will, please contact our Donor Relations and Estates team.

**Tel: +61 8 9212 4391**

**Email: [donorrelations@cancerwa.asn.au](mailto:donorrelations@cancerwa.asn.au)**

## Five easy steps to making a Will

- 1 Calculate the value of your estate by totalling your assets.
- 2 Decide who should benefit from your Will. This may include family members, friends and charitable organisations.
- 3 Select a practicing solicitor or trustee company to act as your professional advisor. This ensures your Will is legally correct and your wishes will be followed accurately.
- 4 Select an Executor for your Will as they will ensure that your wishes are followed correctly. Solicitors, family members or friends can act as an Executor.
- 5 Keep your Will up-to-date as your circumstances change. If major changes are required it is best to write a new Will. For minor changes, a codicil (amendment) can be added.





Cancer Council Western Australia (Inc)  
Level 1, 420 Bagot Road  
Subiaco WA 6008

Tel: +61 8 9212 4333

Fax: +61 8 9212 4334

**Supporter Hotline: 1300 65 65 85**

[www.cancerwa.asn.au](http://www.cancerwa.asn.au)

Donor Relations and Estates Team

Tel: +61 8 9212 4391

Email: [donorrelations@cancerwa.asn.au](mailto:donorrelations@cancerwa.asn.au)

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